

Implementation Guide

Rolling out eBodhya across your school — timeline, checklist, and best practices

Implementation Overview

A typical eBodhya school implementation takes 3–4 weeks from initial setup to first full assessment. The process is divided into four phases, each with clear milestones and responsibilities.

WHAT TO EXPECT

- Week 1–2: Account setup, data import, and configuration
- Week 2–3: Teacher training and first test creation
- Week 3–4: Pilot assessment with one class or department
- Month 2+: Full school rollout and analytics activation

Phase 1 — School Setup (Week 1–2)

1 School Profile Configuration

Your eBodhya coordinator sets up the school profile — name, board, classes, and subjects. Academic calendar is configured here.

2 Department and Class Structure

Classes and sections are created. Subject-teacher mapping is configured.

3 Teacher Account Creation

All teacher accounts are created with their assigned classes and subjects.

4 Student Data Import

Student names, roll numbers, and class assignments are imported via the bulk import tool (CSV format).

Phase 2 — Teacher Training (Week 2–3)

1 Orientation Session

1.5-hour group session for all teachers covering the platform overview, Teacher Workspace navigation, and Question Bank.

2 Hands-On Workshop

Teachers create their first test with support from the eBodhya team. Blueprint configuration is covered.

3 Evaluation Training

Teachers are trained on the answer sheet upload process, OCR review, and the teacher correction workflow.

4 Q&A and Support

Open session for questions. Teacher-specific guides are distributed.

Phase 3 — Pilot Assessment (Week 3–4)

The pilot is a single chapter test for one or two classes. This validates the end-to-end workflow before full rollout.



Coordinator selects a pilot class (typically one subject teacher's class)

- Test is created, conducted, evaluated, and reported through eBodhya
- Feedback from pilot is used to refine workflows before full rollout

Phase 4 — Full Rollout (Month 2+)

After a successful pilot, all classes and subjects are onboarded. School Analytics is activated for institution-wide visibility.

- Monthly performance review meetings can now use eBodhya analytics
- Remediation workflows are activated for at-risk students
- School coordinator has full administrative access to all data